



THE ZANZIBAR JOURNALISM AND MASS MEDIA COLLEGE ACT, 2006

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ACT NO. // OF 2006

I ASSENT

(AMANI ABEID KARUME)
PRESIDENT OF ZANZIBAR
AND

CHAIRMAN OF THE REVOLUTIONARY COUNCIL

09-11-2006.

AN ACT TO ESTABLISH ZANZIBAR JOURNALISM AND
MASS MEDIA COLLEGE AND
OTHER MATTERS CONNECTED THEREWITH

ENACTED by the House of Representatives of Zanzibar

PART I
PRELIMINARY

Short title and
date of
commencement.

1. This Act may be cited as the Zanzibar Journalism and
Mass Media College, Act, 2006 and shall come into operation
after being assented to by the President.

Interpretation.

2. In this Act, unless the context otherwise requires:
"Academic Officer" means the Academic Officer
appointed in accordance with section 14(1) of this
Act;

"Administrative officer" means the administrative
officer appointed in accordance with section 12
of this Act;

"Chairperson" means the chairperson of the
governing Council of the college;



"Council" means the Council established under section 6(1) of this Act;

"Discipline" means a mechanism established in resolving misconduct or contravention of rules made under the provision of this Act;

"Financial year" means a period of consecutive twelve months commencing from 1st July of each year;

"Gazette" means the Official Gazette of the Zanzibar Revolutionary Government;

"College" means the Zanzibar Journalism and Mass Media College established under section 3 of this Act;

"Minister" means the Minister responsible for mass media;

"President" means the President of Zanzibar and Chairman of the Revolutionary Council;

"Principal" means the Principal of the College appointed in accordance with section 11 of this Act;

"Student" means any person registered by the College for the purpose of pursuing a certificate, diploma or degree;

"Student's Organization" means the students organization established under section 17(1) of this Act for purposes of protecting interests of the students in accordance with the constitution of the organization.



PART II
THE ESTABLISHMENT OF THE COLLEGE

Establishment
of the College.

3.(1) There is hereby established a College to be known as the Zanzibar Journalism and Mass Media College.

(2) The College shall be a body corporate and shall:

- (a) have perpetual succession;
- (b) be capable of acquiring, purchasing or in any reasonable way disposing of movable and immovable property for purpose [of promoting and improving developments of the institute after the consultation with the minister;
- (c) have Official seal as shall be determined by the Council;
- (d) in its corporate name, be capable of suing and being sued.

College seal.

4. (1) The College seal shall be kept in such custody as the Council directs and shall not be used except in accordance with an order or direction of the Council.

(2) The official seal of the College shall be authenticated by the signature of the Principal, the Registrar or one member of the Council authorized in that behalf by the Council.

(3) The official seal of the College shall when affixed to any document and duly authenticated, be judicially and officially noticed and, unless contrary is proved, any necessary order or authorization of the Council shall be presumed to have been fully given.

Functions of the
College.

5.(1) The function of the College shall be:



- (a) to identify training needs of the personnel working in the mass media sector and related assignment at different levels;
 - (b) to organize suitable training programmes for improving skills and performance;
 - (c) to design and conduct short and long term training courses for the personnel working in the public and private mass media sector;
 - (d) to conduct professional courses on regular basis with a view to develop skill of media personnel;
 - (e) to give advice to all stakeholder of mass media sector;
 - (f) to carry out research and consultancy services in the field of Journalism and media industry in the government and private sector in view of providing insights into policy formulation review and modern management perspectives;
 - (g) to conduct any commercial activities for the purpose of generating income for the College sustainability after the consultation with Minister;
 - (h) have power to borrow such amount of money as required after the consultation with the Minister'
 - (i) to perform such other function as the Minister may determine.
- (2) The College may, in the execution of its functions, associate with other colleges within or outside United Republic of Tanzania.
- (3) The College may offer certificates, diploma, degree courses and other awards on its own or as an associate or



agent of any college whether local or foreign.

(4) The College may prepare alone or jointly with other college examination on courses of different levels conducted by the College.

PART III ADMINISTRATION OF THE COLLEGE

Council.

6.(1) There shall be a Council of the College which shall be composed of seven members as follows:

- (a) a Chairperson who shall be appointed by the President;
- (b) the Director of Information Department;
- (c) two members from any journalist Associations who shall be appointed by the Minister;
- (d) two other members appointed by the Minister;
- (e) the Principal of the College shall be secretary of the Council.

(2) The members of the Council shall from among themselves elect a vice-chairperson who shall hold office for so long as he remains a member of the Council.

(3) The term of office of the chairperson and all members of the Council shall be three years, but shall be eligible to be re-appointed for another term of office but shall not exceed three terms.

Powers of the Council.

7.(1) Subject to the provisions of this Act, the management and control of the College shall be vested in the Council.



(2) In particular and without prejudice to the generality of subsection (1) of this section, the Council shall have the following powers:

- (a) to administer the properties of the College both movable and immovable;
- (b) to signify the acts of the College by use of the common seal;
- (c) on behalf of the college, to receive gifts, donations, grants, or other moneys and to approve the disbursements thereof of the staff or other persons or bodies;
- (d) subject to the provisions of this Act, to approve the appointment of such officers of the college as it may deem necessary;
- (e) to decide on the tuition fees and charges for service offered by the College;
- (f) to control training curriculum, approve certificates, diploma and other awards conferred by the College or in collaboration with other colleges;
- (g) to do all such other things as may be provided for in this Act or as may be prescribed by Minister.

Academic Board.

8.(1) Subject to the provisions of this Act, the Council shall establish an Academic Board which shall comprise of:

- (a) the Principal of the College who shall be the chairperson;
- (b) the academic officer who shall be the secretary,



- (c) the administrative Officer;
- (d) the Registrar;
- (e) the heads of departments of the College;
- (f) two other members from the Council appointed by the chairperson of the Council;
- (g) a member from the trainee organization of the college;
- (h) one member from private media to be appointed by the Minister.

(2) The Academic Board shall, subject to the general or specific directions of the Council, have the following powers:

- (a) to review and make recommendation to the Council regarding the control and regulations of instructions, education and research programme of the College;
- (b) to make recommendation to the Council on any matter pertaining to the courses of study and certificates awarded by the College;
- (c) to do any act or thing as it may be empowered to do by the Council subject to the provisions of this Act.

Meeting of
Council.

9.(1) Subject to any general or specific direction of the procedure of the Minister, the Council shall meet once in every three months by notice of the chairperson or in his absence the vice-chairperson as and when the need arises.

(2) At any Council meeting more than half of the total number of members of the Council shall constitute a quorum.



(3) The Council shall cause minute of proceedings of meetings to be entered in a book kept for the purpose.

(4) Minutes of previous meeting of the Council shall be confirmed by the Council at the next meeting by signature of the chairperson.

(5) The appointment of a member who absents himself from three consecutive meetings of the Council without reasonable excuse may be terminated by the Minister or other appointing authority on the advice of the Council.

(6) All deliberations at a meeting of the Council shall be decided by a majority of the votes of the members present at the meeting and in the event of equality of votes the chairperson shall have the decisive vote.

Appointment of
Principal.

10.(1) There shall be the Principal of the College who shall be appointed by the President;

(2) The Principal appointed shall have minimum qualification of degree in mass communication or its equivalent on relevant field.

Function the
Principal.

11.(1) The Principal shall be the chief executive officer of the College and shall be responsible to the Council for:

- (a) proper day to day administration of the College in accordance with the policy laid down by the Council;
- (b) the academic management of the College;
- (c) the proper enforcement of rules and regulations as may from time to time be made by the Council or on the direction of the Minister.



- (d) The Principal shall in accordance with the regulation made under this Act be responsible for the supervision of discipline of the students and employees of the College.

Appointment of administrative officer.

12.(1) The Council shall appoint a suitable person to be the administrative officer of the Institute who shall also act as the officer of the Council and shall attend the meeting of the Council, but shall not, save where he is a member of the Council, be entitled to vote.

(2) The administrative officer appointed shall have at least a degree on administration or relevant field.

Function of administrative officer.

13. The administrative officer shall, in addition to other administrative functions assigned to him by the Principal:-

- (a) be responsible for publicity of the College activities, the editing of the College journal or other publications;
- (b) formulate policies and coordinate implementations of matters related to management or financial resources;
- (c) develop scheme of service for academic and non academic staffs and set performance objectives;
- (d) develop salary structure for staffs and prepare annual budgets and manpower plans;
- (e) liaise with sponsor, training institutions locally and abroad on issues related to planning and financial management.
- (f) co-ordinate academic activities including development of new academic program, review of the old programs and various



regulations for certificates and diplomas;

- (g) perform any other duties assigned to him/her from time to time.

Academic
Officer.

14. (1) There shall be an Academic officer who shall be appointed by the Council.

(2) A person shall be an Academic Officer if he/she has:-

- (a) professional qualification and experience in journalism or Mass Communication and related field of specialization at masters level or its equivalents;
- (b) an experience in academic matters for the period of not less than five (5) years.

(3) The Academic Officer shall be responsible to the Principal on all academic issues;

(4) The Council shall appoint such other officers of the College as may be necessary for the proper functioning of the College.

Functions of the
Academic
officer.

15. Academic Officer shall be duty bound to perform the following functions:-

- (a) to implement all academic matters as planned by the Council;
- (b) to supervise all matters of students registration;
- (c) to initiate obtain approval of and promote policies, plans and programs that will enhance academic excellence of the College;
- (d) to oversee the implementation and on going review of academic policy, plans and programs



of the College which are consistent with its mission and objectives;

- (e) co-ordinate long and short courses;
- (f) to act as a Principal in the absence of the Principal of the College;
- (g) to do any other functions as shall be directed by the Council or this Act.

Registrar of the College.

16.(1) There shall be a Registrar of the College who shall be appointed by the Council following procedures provided by the Regulations made under this Act.

(2) The Registrar shall be a person with at least first degree in administration or related field and not less than five years experience in administration especially in an educational institution.

(3) The Registrar shall hold office for a period of three years and may be eligible for re-appointment for another term of three years;

(4) The Registrar shall be the principal assistant and responsible to the Principal in respect of all administrative matters pertaining to the College.

(5) The Registrar shall do any other function as shall be directed by the Council or this Act.

Students Organization.

17.(1) There shall be a students organization of the College.

(2) Leadership of the students organization shall be in accordance with their constitution and that be elected amongst the students of the College.



(3) The students organization constitution shall be approved by the Council.

PART IV THE FUNDS OF THE COLLEGE

The funds of
College.

18.(1) The funds and resources of the College shall consist of:

- (a) such sums as may be provided for the purpose of the College by way of grant or loan;
- (b) such sums as the Council may, from time to time borrow for the purposes of the College, and
- (c) such sums as may in any manner become payable to or vested in the College either under the provisions of this Act or incidental to the carrying out of its functions;
- (d) grants and donation from other institutions or individuals;
- (e) Tuition fees and other charges for service offered by the College.

Investment of
College funds.

19. The Council shall have power to invest the funds of the college in such investments and subject to such condition as prescribed by the Minister.

Annual budget
estimates.

20.(1) At least three months before the commencement of any financial year the Principal shall prepare or cause to be prepared the revenue and expenditure of the College for the ensuring financial year.

(2) The Council shall, before the commencement of a financial year, consider and approve, subject to such modifications, and amendments as may consider appropriate



the estimate prepared in accordance with subsection (1) of this section.

(3) The annual estimate shall contain provisions for all the estimated expenditure during the ensuing financial year and in particular;

- (a) for the payment of salaries, allowance and other charges in respect of the staff and officers of the College including the members of the Council;
- (b) for the payment of construction, improvement, maintenance and replacement of any building or other immovable property of the College;
- (c) for the proper maintenance and replacement of the furniture of the College;
- (d) for the creation of such reserve funds to meet future contingent liabilities as the Council may think fit.

(4) No expenditure shall be incurred for the purpose of the College except in accordance with the annual estimates, or in accordance with the provisions of any supplementary estimates approved by the Council.

(5) A copy of the annual estimate and of every supplementary estimates, if any, shall, immediately upon the approval of such annual estimates by the Council, be submitted to the Minister.

Accounts of the
College.

21.(1) The Council shall cause to be kept proper accounts and as soon as is practicable after the end of each financial year cause such accounts relation to such financial year together with.

- (a) a statement of income and expenditure during such financial year; and



- (b) a statement of the assets and liabilities of the College on the last day of such financial year;
- (c) to be submitted to and audited by the Auditor General.

(2) Copies of the statement referred to in subsection (1) and a copy of the auditor's report, if any, shall be forwarded to the Minister.

Annual Report.

22.(1) The Principal shall at the end of each financial year prepare a report on the activities of the College during that financial year and submit such report to the Minister.

(2) The Minister shall cause the report to be laid before the House of Representatives under normal procedures.

PART V MISCELLANEOUS

Council may
make by laws.

23.(1) The Council may make by-laws to ensure discipline among the students and employees.

(2) By laws made under subsection (1) may provide that the contravention of any such by laws shall constitute a disciplinary offence and may further provide the punishment that may be imposed for such disciplinary offence.

Investigation of
disciplinary
offence.

24.(1) Every charge of a disciplinary offence against a student or employee shall be investigated by the administrative officer who shall impose such punishment as he may consider appropriate after inquiring into the offence in accordance with the procedure prescribe in the by laws and upon being satisfied that the charge against the student or employee has been proved.



(2) No disciplinary investigation shall be conducted for the alleged disciplinary breach against a student or employee before an opportunity is afforded and that student or employee is informed of the allegation against him and given an opportunity to defend such allegations.

Appeal before
Committee.

25.(1) There shall be established by the Council an Appellate Committee of the College whose composition, power, functions and mode of operation shall be provided for under Regulations made by the Council;

(2) At any time, attendance of more than half of the members including a chairperson shall constitute a quorum of the Appellate Committee;

Period of
Appeal.

26.(1) Where a student or employee has been punished for any disciplinary offence and he wishes to appeal, he may appeal to the Appellate Committee within fourteen days (14) of such decision.

(2) Every appeal, under this section shall be in writing and be submitted to the Appellate Committee.

(3) On every appeal under this section, the student or employee appealing shall have the right to appear before and be heard by the Appellate Committee.

(4) Without prejudice to the provision of this Act concerning appeal, any decision of the Appellate Committee shall be final. The Minister may grant pardon to cases which he/she deems proper to do so for the interest of the College.

Appeal against
decision of the
Appellant
Committee.

27.(1) Where a student or employee has been punished for any disciplinary offence and intends to appeal, he may, while carrying out the punishment, appeal to the Council within fourteen (14) days of the decision of the appellate committee.



(2) Where a student or employee intends to appeal pursuant to subsection (1), he shall, within three days of the decision of the appellate committee, give a written notice of his intention to appeal to the Principal who shall forthwith submit it to the chairperson of the Council.

(3) On every appeal under this section the student or employee appealing and the academic officer shall have the right to appear before and be heard by the Council.

- (4) On an appeal under this section the Council may:
- (a) set aside the finding made against the student or employee and the punishment imposed on him; or
 - (b) uphold the findings and the punishment imposed against the student or employee or;
 - (c) uphold the finding and reduce or enhance the punishment imposed upon the student or employee.

(5) The decision of the council under this section shall be final, and the Minister may grant pardon to cases which he deems proper to do so for the interest of the College.

Saving.

28. Any act lawfully done by the College prior to this Act shall be deemed to have been done under the provision of this Act.

Regulation.

29.(1) For the purpose of this Act, the Minister may make regulations for the better carrying out of the purposes of this Act.

(2) All regulations made under this section shall be published in the official Gazette.



PASSED in the House of Representatives on the 18th day of October, 2006.

Khamis Juma Chande
(KHAMIS JUMA CHANDE)
**CLERK OF THE HOUSE OF REPRESENTATIVES
ZANZIBAR.**