

# HOUSE OF REPRESENTATIVES ZANZIBAR

Tel No. + 255 24 2230602/1  
Fax No. + 255 24 2230215  
Website: [www.zanzibarassembly.go.tz](http://www.zanzibarassembly.go.tz)



P. O. BOX 902,  
ZANZIBAR  
E-mail: [zahore@zanlink.com](mailto:zahore@zanlink.com)

**Bid No. SMZ/C02/G/NCT/2021-2022/01**

for

**Supply and Delivery of Stationery for the House of Representatives**

## **Invitation for Bids**

5<sup>th</sup> October, 2021

1. This Invitation for Bids follows the General Procurement Notice for this Project which appeared in **Zanzibar Leo** Issue no. **6303** dated on **6<sup>th</sup> August, 2021**.
2. The Revolutionary Government of Zanzibar has set aside funds for the operation of the **Zanzibar House of Representatives** during the financial year **2021-2022**. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the **Supply and Delivery of Stationery of the Zanzibar House of Representatives**.
3. The **Clerk, Zanzibar House of Representatives** now invites sealed bids from eligible suppliers for **supply and delivery of Stationery at the House of Representatives**.
4. Bidding will be conducted through the **National Competitive Tendering** procedures specified in the Public Procurement and Disposal of Public Assets Act No. 11 of 2016 and is open to all eligible Bidders as defined in the Regulations unless otherwise stated in the Bid Data Sheet.
5. Interested Bidders may obtain further information from and inspect the Bidding Documents or The Secretary, Tender Board, House of Representatives, P.O.BOX 902, from **7:30am-15:30pm** on Mondays to Fridays inclusive except on public holidays.
6. A complete set of Bidding Document(s) in **English language** and additional sets may be purchased by interested Bidders on the submission of a written application to the address given under paragraph 5 above and upon payment of

a non-refundable fee of **Tanzanian Shillings One Hundred Thousand 100,000/= only or its equivalent in a convertible currency**. Payment should be settled through the People's Bank of Zanzibar(PBZ),Account name: **Baraza la Wawakilishi**, Account number:**0406156000**

7. All bids must be accompanied by a Bid Security of **Tanzanian Shillings Two Million (2,000,000/=) only** in the form of Banker's cheque or Banker's guarantee and must be addressed to the **Clerk, House of Representatives, P.O.BOX 902,Zanzibar**.
8. All Bids in one original plus **two copies**, properly filled in, and enclosed in plain envelopes must be delivered to the address **Bid No.SMZ/C02/NCT/2021-2022/01,Procurement Management Unit, House of Representatives, Zanzibar** on **25<sup>th</sup> October, 2021** at or before **10:00am**. Bids will be opened promptly thereafter in public and in the presence of Bidders' representatives who choose to attend in the opening at **the Conference Room in the House of Representatives Building**.
9. Late bids, portion of bids, electronic bids, and bids not received, bids not opened and not read out in public at the bids opening ceremony shall not be accepted for evaluation irrespective of the circumstance.

Sincerely,

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**RAYA ISSA MSELLEM**  
**CLERK**  
**HOUSE OF REPRESENTATIVES**  
**ZANZIBAR**